

NCSC December Meeting Agenda

*Governing Board Meeting
Wednesday, December 10, 2025*

Meeting Called to Order: 9:10AM

Advisor: Sherri Naumann

Advisor: Jamye Gore

President: Alyssa Faughnan

New Business:

1. Board Holiday Party will be this week on Thursday 6-8pm at my house 8128 Gray Wolf Drive. I'll be getting catering from Los Amigos. Let me know if you have activity preferences!
2. I want us to consider becoming an Outpost for BSF

Old Business:

1. OTBP inventory is being liquidated. This money will go directly into scholarships/grants.
2. ODYD is officially moved! We do still have to clear out some furniture/trash from the building. We need to pick a date in Jan to do this as a team (1/10, 1/11, 1/24, 1/25)
3. Mona and I are slowly moving cage property over as well. We will do a heavy push to finish that the weekend we do the final ODYD dump run.
4. Don't forget about gift wrapping! You can also support by taking gifts there just to be
5. wrapped. If you're volunteering, please take scissors. Each exec member will provide bows/tags/tape/pens for their session.

Income: N/A

Expenses: \$8.00 lock box for keys

Volunteer hours: 50

Added Notes: Please carpool for the holiday party if possible so help with parking. There will be plenty of driveways available. We have already earned over \$1000 with the OTBP liquidation sale! Thank you everyone for your help with the move!

1st Vice President: Allie Iacovelli

Flock the Yard

- Flock the yard is closed for the season! See you all in the spring when the snow melts!

North Country Gala

- Fundraising committee is meeting to touch base on 12/8. Everything is in a holding pattern for now. We have new letters though, so I'll send those out to the board this week and we can start putting them out to businesses again, etc.

Other News

- Going to do another chipotle fundraiser in January!

Old Business: none

Vote Needed: None

Income: N/A

Expenses: N/A

Volunteer hours (only if you did not enter them into Vmis yourself): 19

Added Notes: March 14, 2026 is our new Gala date. Venue and caterer are available and booked. March 3 is the deadline for donations, March 7 and 10 will be all hands on deck for basket making. A new donation letter is being mocked up to distribute to businesses.

2nd Vice President: Alissa Meshesha

New Business:

December social information! (YAY)

We have approval from MWR. We will be having it at Crescent Woods Community Center from 12PM-2PM. It is not technically a drop-in and go, it is a drop-in and stay but very informal and relaxed! It will also be an ornament exchange INSTEAD of a cookie exchange. I will still have plenty of cookies, plates, and hot cocoa. We have 20 RSVP's already which is great for just posting. I will still have a back drop and the letters, as well as some decorations but it'll just be cozy and fun! Part of it is "Wear your best festive fit". I will have some prizes for festive attire so come decked all out whether it is festive pajamas, ugly sweater, the craziest most festive outfit lets make it fun!

All other requests for events have been submitted to MWR.

Old Business:

The October Harvest Hunt Social was a hit! We had great participation and received lots of positive feedback from attendees.

I don't have any additional updates for this month but will have more to share in early December.

Vote Needed: N/A

Income: N/A

Expenses: \$0

Volunteer hours: 12 (for November) **None of my hours for the year this far have been inputted)

Added Notes: December 16 date for the monthly social. We have 22 RSVPs so far. January mock up for the event advertising is ready to go.

Secretary: Rachel Klahs

New Business: I will be unable to attend the December social. Can someone take notes for me and keep track of the October minute approval votes?

Old Business: None

Vote Needed: Approve last meeting's minutes

Income: None

Expenses: None

Volunteer Hours: 5

Vote: Approve last meeting's minutes

Move: Patti Agard

Second: Jenna L

All in favor: 16

Added Notes: Alissa M will have an agenda for the meeting mocked up before the social and take notes.

Publicity: Caitlin Lesco

No report received

Parliamentarian: Stafanie Brady

New Business: Revalidation requirements, per Alyssa's email communication with Garrison.

- All paperwork must be up to date, financials, meeting minutes, officers roster, insurance.
- If there have been changes to the Constitution and By-Laws we will highlight for easier legal review.
- We will sign a Statement of Compliance
- The letter requesting re-validation will state what and why your organization is requesting to operate on the installation and will be in personal letter format , addressed to the Garrison Commander.

Old Business: none

Vote Needed: none

Income: N/A

Expenses: none

Volunteer hours: 4

Treasurer: Patti Aguard

New Business:

- [November NCSC Finance Statement](#), [November OTBP Finance Statement](#)
- Budget Revision:
 - Our budget is up to date as of December 1st.
 - In January there will be a budget revision meeting, entirely on zoom. Date will be announced at the January Board meeting
- If you have any outstanding items that need reimbursed please get with me!
- Closing OTBP:
 - AmeriCu account closing appointment is scheduled for Tuesday 12/9 at 9:00 AM. This will be to close the OTBP account and transfer the remaining balance to our NCSC operating account.
 - Once closed, we will connect with our bookkeeper to alert the IRS of the store closure.
 - As we make sales this week - ALL transactions must be done in the jotform. This is how we will track the liquidation sales to be sure they are allocated to our scholarships and grants at the end of the year.
- Silver - we have a lot of silver items in the cage! Silver is highly valuable and I would suggest we find a buyer and add the profits to our scholarships + grants funds at the end of the year. We as a club have not used the items, or loaned them out for use from others. Silver requires a lot of manual labor, and I think we could benefit from saving the storage space and manpower to give away more money this year.
- Moving the Cage + ODYD - we may need to have a vote to add money into the budget for our move (new supplies, materials, etc) If you need funds please bring that vote to our board meeting, or the January budget revision.

Old Business:

Vote Needed: To allow me to find a buyer and sell the silver items in the cage.

Income: None

Expenses: None

Volunteer hours: November - 25 hours

Vote: To approve selling the silver inventory

Move: Jodi

Second: Mona

All in favor: 16

Added Notes: Patti will be asking for written budget updates from board positions. The budget meeting will be announced earlier if possible. The AmeriCu account is officially closed.

Discussed pros/cons of selling silver and best ways to sell, including offering it to the community first, but separately from the OTBP liquidation sale.

Blue Star Family Liaisons: Rachel McBride and Kayla Geblein

Blue Star has asked if we have applied to become an outpost. Below is what that would entail.

“As an Outpost, your organization will be a valued and critical partner with the Blue Star Families team to:

- Promote BSF’s annual Military Family Lifestyle Survey to increase data specific to Outpost demographics.
- Participate in Blue Star Welcome Week activities in late September by hosting events, crafting social media outreach, and engaging civilian neighbors.
- Use your organization’s social media channels to share information about BSF and direct visitors to The Neighborhood, our digital community.
- Participate in at least one Blue Star Program, such as, but not limited to:

Blue Star Outdoors: Blue Star Outdoors: Promote and/or host family-centered programs encouraging outdoor activities, from group hikes to fishing, connecting your local military families to great outdoor opportunities in your community.

Blue Star Careers: Promote virtual or in-person workshops about career management and professional development for military spouses, Veterans, etc.

- Participate in BSF program

Application Process

Initial Application Phase (Stage 1)

We will be accepting letters of interest on a rolling review basis. If you are invited to the second stage of the application process, you will be notified within a week of submission. At that point, further instructions will be provided via email.

Application Selection Phase (Stage 2)

If your application passes Stage 1, you will be invited via email to submit additional materials supporting your application. We will share the due date for Stage 2 materials via email.

Notification of Award Recipients

If your organization is accepted to become a Blue Star Families Outpost, you will receive up to \$15,000. This is a one-year agreement with the potential to renew for up to two more years.

Eligibility Requirements

If you are ready to apply to be a Blue Star Families Outpost, please review the following requirements to see if your organization is eligible. Applicants must:

- Be a 501(c)3 or 501(c)6 organization.
- Provide, and/or are willing to provide, direct services to military-connected families.
- Provide direct services in, and be a resident in (if possible), the Quality of Life Panel member’s regions (please see the application for a list of regions).
- Demonstrate financial stability and responsibility.
- The organization’s mission must be willing to provide one (if not more) of the following impact areas:

- Create a greater sense of belonging for our military-connected families to each other and to the communities in which they live.
- Increase accessibility to evidence-based programming that fosters a healthy lifestyle.
- Improve social determinants of health.
- Enhance opportunities for Veterans to thrive after service.”

Old Business:

We are no longer doing the food drive with hello fresh boxes, they are attempting a deal with thrive market but that would be shipped directly to whoever signs up so we would just need to push out information.

Vote Needed:

Income: 0

Expenses: 0

Volunteer hours: Rachel: 8 / Kayla: 8

Added Notes: With the new Gala date and feedback from BSF, we will not be pursuing the Dandelion Ball in the spring. Discussed pros/cons of applying for BSF Outpost. We would propose that money awarded would be used towards becoming a 501(c)3, which is the one requirement that we do not meet to become an Outpost. Going forward, this grant would be a good opportunity to put towards specific events or scholarships in the future. Discussed the pros of becoming a 501(c)3, including being allowed to ask for bigger donations with places that have 501(c)3 status. Becoming an Outpost would also create a stronger relationship with BSF and promote our club within their audience.

Community Outreach: Whitney McClure

New Business: We are working with an assisted living facility this month. Collecting cozy socks and christmas cards signed and a little note written. I plan to gather 4-5 board members if possible to physically go to the facility one day this month (still TBD) and distribute them during activity time and just chat with them and spread some joy. I love old people and I feel like especially during the holidays some of them get forgotten about. The assisted living places around here were all so open and excited for it and I believe this could just be a new opportunity to do something different and support our community in a new way. Who knows some of these people could very well be veterans. I will post on our board page once I receive the exact date and time for you to volunteer.

Old Business: Caring 4 Cats Rescue (AKA JAN) was VERY grateful for our donations in October. We collected a really supportive amount of items and she was surprised at the amount I passed off to her. She said she was very impressed with us.

Vote Needed:None

Income:None

Expenses: none

Added notes: December 19 at 6:30PM will be the event time for Meadowbrook Terrace Assisted Living Facility. Cards and socks due 17th. Email from Suzie Medley with DAR is working on a Valentine's philanthropy and is wanting to donate in February. Discussed the MWR approval process for adding Community Outreach at our socials.

Donations Coordinator: Rachel Sipperly

New Business: Finishing contacting all the businesses whose donations I already have to ensure they're okay with us holding onto them until March. I also started reaching back out to businesses who declined initially because they reached their donation limits for the year—hoping to secure them for March, assuming they will have a new budget for 2026!

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours: 2 hours

Added Notes: If anyone knows of a business who expressed that they could not donate this year, please reach back out to them to ask about donations for the new gala date.

Historian: Allie Skeens

New Business:

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours:

Hospitality: Brittany Young

New Business: None

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours:

Added Notes: Small gift bags were made up in lieu of opportunity prizes for all attendees at the December social.

Membership: Morgan Sims

New Business:

- We have 176 members! 🎉

Old Business: NONE

Vote Needed: None

Income: None

Expenses:

Volunteer hours (only if you did not enter them into Vmis yourself): 15

ODYD: Jenna Ladouceur and Emily Buennemeyer

New Business:

- Due to the new location and not having enough wall space for size signs for all the dress racks, we need to get new signage that will hook onto the racks themselves and make it easier for everyone, as well as a new curtain rod for the dressing room. I need to call a vote on these signs to get it approved to buy/use?
- Also looking into a new holder for the clear plastic garment bags since we aren't using the bookcase where it was originally, as well as a new rack since one is missing 2 metal bars, don't have prices or anything yet for that.

Old Business:

- ODYD SHOP IS OFFICIALLY REOPENED!!!! Due to the space being a little smaller than the airfield location, we had to cut the kid area and some bigger furniture items, but the USO has its own kid area.
- THANK YOU SO MUCH TO EVERYBODY WHO HELPED WITH THIS MOVE!! YOU ARE THE BEST!!! I truly couldn't do this without all of you!!
- I will continue with monthly calendars for shop hours going forward
- Thank you to all volunteers for special events back in November!!
- We received 42 donations and deployed 56 dresses for November!

Vote Needed: New signage for shop \$61.39

Income:

Expenses: \$61.39 (signage) \$10.99 for curtain rod \$72.38 total

Volunteer hours: 25 for Jenna/ 7 for Emily

Vote: To approve reimbursing Jenna for expenses \$72.38

Move: Allie Iacovelli

Second: Patti Agard

All in favor: 16

Property Manager: Mona Alfaro

New Business: We moved most of the cage and have had some folks borrowing stuff for their balls.

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours: 15 Hours

Added Notes: Discussed moving shelves back. Organizations are not donating money when borrowing from our inventory. Suggested telling people that we have a suggested monetary donation for borrowing items and what the verbiage can be for that, to include information that donations go back to scholarships and grants. We also talked about where to post this information. Discussed that many who are borrowing and not donating are likely on strict budgets.

Reservations: Jodi Loblack

New Business: Need new information for January's social. I know that it can not be made until approved; however, I would like to have it prepared so that when I'm told we are ok to push out, it's not a last-minute rush for me to get it done.

Old Business: Made link for December's social

Vote Needed: None

Income: None

Expenses: None

Volunteer hours (only if you did not enter them into Vmis yourself): 10hrs

Retiree Representative: Shelly Matthews

New Business:

Nothing significant to report

Old Business:

Collected one more donation for the gala. Tracking the new date and will be providing cupcakes as a gift for each attendee.

Income:

Expenses:

Volunteer hours : 3 hours

Scholarships: Lindsey Wencil

New Business:

- We met with the thrift store in regards to combining our applications. They are not legally permitted to combine funds with us for scholarships so we are no longer going to follow this avenue.
 - We discussed the potential to use our application for Fort Drum spouses that are interested in pursuing education and the thrift store application for high school students or returning college student applicants.

- As an example, due to the nature of the servicemembers' jobs, many spouses may have had their education interrupted or have a desire to change career paths.
- Our constitution states the following, which leads to the need for a vote to determine if we want to have our application open for spouses only this cycle:

“Monies raised for Scholarship Awards by the NCSC are open to **all Department of Defense (DoD) ID cardholders** and are dispersed in strict adherence with the DoD Joint Ethics Regulation, DoD Instruction 1000.15 and AR 210-22. Scholarship Awards will be made to **graduating high school students and continuing education students** that have demonstrated exceptional service to their community as well as academic achievement. These criteria, application and the selection process are outlined in the Scholarship SOP and are attached hereto as an addendum to the NCSC Constitution.”

- If we chose to have our application open to spouses only, more information will be determined, to include eligibility criteria, and we will need to alter some of our marketing to ensure we are reaching spouses – this is a population that may not think to apply for scholarships since they are not high school students.

Old Business:

Vote Needed: Whether or not to change our scholarship application to spouses only for this application cycle

Income: N/A

Expenses: None

Volunteer hours: 4

Vote: To bring constitutional amendments to our members regarding scholarship requirement changes and Off the Beatin' Path omissions in January

Move: Morgan

Second: Jenna

All in favor: 16

Social: M. A. Scott and Candy Marr

New Business:

- Dec 9-Craft
- Dec 10-Game
- Dec 12-Book
- Dec 13-Toddler

- *Every Friday outdoor pursuits walk @9:30

January:

- Jan 7-BWS
- Jan 8-Game
- Jan 9 Book Club
- Jan13- Craft
- Jan 14- Toddler
- Jan 17-Toddler
- Jan22- Fit and Fab
- *Every Friday outdoor pursuits walk @9:30
- TBD-Munch, Music, Outdoor pursuits, Cooking

Old Business:

- I will continue to approve new members.

Vote Needed:

Income:N/A

Expenses: none

Volunteer hours: M.A. 15 hours, Candy Marr 2.5

Volunteer Coordinator: Sarah Vanderleest

No report received

Meeting End Time: 10:16AM