

NCSC October Meeting Agenda

*Governing Board Meeting
Wednesday, October 16, 2024*

Meeting called to order: 9:34 a.m

Advisor: Sherri Naumann

Advisor: Jamye Gore

President: Penny Ezell (Present)

New Business:

- **Welcome our new board members!**
 - Cara is taking on the Property Manager position! She has some great plans for organizing our items!
 - Sarah Staib and Molly will be co-chairing our new Blue Star Families Liaison position! They are eager to begin their outreach in this role here at Fort Drum!
- **Thank You for Volunteering**
 - Thank you to Allie and Nicole for working our table at Mountain Meet Up!
 - Thank you to Cait, Alyssa, Cara and M.A. for working our table at Fall Fest!
 - Thank you Allie and Stefanie for going to Business After Hours this evening!
 - These events are so important and are really making a big difference in our outreach!!
- **Chamber Events Coming Up** - Because we are Chamber Members, our board can be a part of these events. If you are interested, please let me know and I will get you registered.
 - Read to Lead
 - Tuesday, October 29th @ 9AM
Flower Memorial Library
Our next read is “High Road Leadership” by John C. Maxwell. Come mix and mingle and talk leadership with fellow community members.
Refreshments provided. This event is free and open to non-chamber members.

- Live 2 Lead Conference **\$75.00**
 - Friday, November 15th, 9AM - 4PM Italian American Club
Join us & local John Maxwell certified coach, Barb Stone, to experience the power of world-class teaching from diverse speakers. Feel rejuvenated in your role and gather new ideas at this special event!
A re-broadcast event brought to you locally!
- **Volunteer of the 4 th Quarter for NCSC: Tiff Gallo Ceremony will be November 15th , 2:00- 3:00pm, The Peak , Please come to support Tiff, if your schedule allows!!**

Tiff Gallo is an asset not only to the North Country Spouses Club but also to Fort Drum and the surrounding communities. Tiff has poured herself into making an incredible place for military dependents to find the perfect dress for any special occasion. While revitalizing Operation Deploy Your Dress, Tiff has hosted many special shopping events for SFRGs where companies, battalions and brigades have the opportunity to come together to socialize while finding the perfect gown for an upcoming ball. She has opened up special evening hours for working military dependents to be able to come shop. She has created a digital inventory of all of the gowns and dresses at ODYD so individuals can shop first on the Facebook page before coming into the store. During her time as ODYD rep, Tiff has deployed more than 200 dresses. Tiff also worked with local high schools in the community by donating dresses from ODYD to the schools' prom closets. This allowed students in the local community access to free prom dresses as well. While ODYD is Tiff's primary volunteer role, she is also the leader of the NCSC Craft Sub-club that meets monthly. She collaborates with other members to bring everyone a crafty good time. She also volunteered with the NCSC Water Station team to help provide water to local runners at the Sackets Harbor Marathon in September and has most recently volunteered to lead our NCSC team in the Triple Crown Run Series with FMWR!

She volunteers so many hours while also supporting her husband, raising three young boys and running her own business where she is the master seamstress behind Crafty Tiff Co. where she specializes in custom-made party shirts.

We are thankful for Tiff for committing so much time and positive energy to ODYD, NCSC, Fort Drum and the surrounding communities!

- **Upcoming Meetings:**
 - **October 23, 2024:** Lunch Meeting with NNY Community Foundation, Penny, Nicole, Allie, and Stefanie, Noon, Ives Hill Country Club
 - **October 24, 2024:** Scholarship Meeting with Brianna
 - **October 25, 2024:** Rescheduled Coffee Meeting with Salvation Army with Stefanie and Grants Committee Meeting with Stefanie
 - **November 6, 2024:** Spouses Connection AM/PM and CIE
 - **November 15, 2024:** Volunteer of the Quarter Ceremony 2:00-3:00 (Tiff and Penny arrive at 1:00pm

Old Business:

- **Update on NCSC Location:**

The Executive Board and Tiff met with the Real Property representatives here at Fort Drum and

looked at two different buildings that are located close to the NCO Academy. After viewing both buildings, we found out that only one was an option. So, our options were to stay where we are at the airfield, take the building near the NCO Academy, building 4849, or wait several years and move into the MWR Headquarters that would be shared with the Boy Scouts and Girl Scouts. After viewing the buildings and discussing the pros and cons of the options, the Executive Board determined that we would move forward through the process to move into the Building 4849 in which we will sign a 5 year lease to use the building. Colleen with Real Properties said it will take several months before we will be able to move into the building, so we are looking at probably February/March timeframe.

Vote Needed:

Income: None

Expenses: \$10.00 Volunteer of the Month Gift

Volunteer hours:

Added Notes:

- *Christmas Board Party will be on December 19 at 6:00 p.m location TBD*
- *Stephanie Brady wants to attend the Live Lead Conference if anyone else would like to join.*
- *Pattie Agard added about new club house building is not handicap accessible.*
 - *Planning on a field trip for anyone that wants to go see the new space.*
 - *We need to go through and get rid of things we don't need.*

1st Vice President: Stephanie Spika Hickey (not present) Read by Nicole Lockhart

New Business:

Flock The Yard

- Flock the Yard is done! We made \$840 by selling flocks, plus \$65 from people paying to find out who flocked them, for a total of \$905. We spent \$208.02 on materials (yard signs, doors hangers, more flamingos). So we made \$696.98!! Thank you to everyone who volunteered to flock.
- We will look at bringing back Flock the Yard in the spring, and maybe again in December for a limited run (with elves or something seasonal)

Tree and Wreath

- Everything is on track! Tickets are live now, so please purchase yours and encourage your friends to do so as well. This event is open to the public and will sell out!
- Tickets: Community Members and E6+ \$35/each; E1-E5 \$25/each
- We still need help soliciting donations. Please talk to Alyssa!

Christmas Minis

- Nicole Lockhart Photography is generously donating her time and skills to offer Christmas Mini, with all proceeds going to NCSC.
- Sunday, Nov 17 from 8 am - 12 pm. We will advertise as 10 minute slots with 5 photos (but will time block 15 minutes per session). \$125 if reserved early, then price jumps to \$150. Can purchase all additional photos for more \$\$.

On a personal note, thank you to everyone for being so supportive during this challenging time for my family. The support and community I've felt over the past few weeks are exactly why I joined NCSC. You are all the best of the best and I love you!

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours:

2nd Vice President: Allie Iacovelli (Present)

New Business:

I am so deeply in the trenches preparing for Saturday's social. We have 57(!!!!!!!) people signed up. We have a lot of slots filled for helping out with set up and take down but as always I'll take any help that anyone wants to offer.

- Nicole - is there a time I can grab your stand from you if you aren't able to be there early saturday?
- Sarah - are the tables back in the cage, and where are the tablecloths?

I think it's going to be great. It has the potential to be totally off the rails and overwhelming, and I think if we foresee this many attendees in the future I would discourage murder mystery as a theme. That said, I'm looking forward to everyone getting their teeth in it and having fun!

- Our food will be catered by 24 Carrots and will be a grazing table, and we have delicious cupcakes from Shelly.
- The agenda is as follows, so please let me know if it needs any changes or if you'd like to speak.
 - 6-6:15pm - welcome, getting your character sheets, photos
 - 6:15pm - call to get food
 - 6:15-6:45pm - Eating, reading your character sheets, getting in to character
 - 6:45-7pm - Club Business - Amy Schardt will speak about thrift shop, Alyssa will speak about tree and wreath, I will remind everyone to put their names in for opportunity prizes and to vote for best dressed and best acted throughout the night. I will encourage everyone to throw out their trash and report back to the main rooms.
 - 7pm - Maison LeRay Opens for business! Mingle in character, talk to others, etc.
 - 7:30 PM - MURDER!!!!
 - 7:45pm - Detective arrives/announces themself
 - 7:50-8:50pm - clue scavenger hunt, questioning, hopefully solving the murder
 - 8:50-9pm - opportunity prize drawing, prize for best dressed and best acted awarded

Old Business:

September social was great! Mountain meetup was great! We have had a few people sign up just from that so it's definitely worth it.

Vote Needed: N/A

Income: \$1,078 in cheddar up for ticket sales.

Expenses: \$255.88 for decor and prizes (Funding form I think needs to be completed for \$229.98, but \$25.90 was reimbursed already). I expect the catering bill to be \$952.

Volunteer hours: 54 hours

Corresponding Secretary: Brittany Ferguson (Present)

New Business: None

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 10 hours

Recording Secretary: Sarah Wright (Not Present)

New Business: None

Old Business: None

Vote Needed: Approval for September Meeting Minutes

Income: None

Expenses: None

Volunteer hours: 8 hours

September Meeting Minutes Vote

Moved by: Stephanie Brady

Seconded: Allie Iacovelli

All in favor: 14 votes (passed)

Parliamentarian: Nicole Lockhart (Present)

New Business:

- **24/25 Budget Vote:**

Vote was held at our September Social on September 16th after providing copies of the budget and time to review the budget. Stephanie Spika Hickey moved for a vote. Allie Iacovelli second the motion. The vote was passed with 54 votes.

Old Business:

- **AARs (After Action Reports):** AARs should include what you did. How it went. Any suggestions for next time. These are important for future NCSC boards. I would suggest when you are submitting your board report to update your AAR at the same time.
- **Constitution and Bylaws Revision:** This is a year for the revision. I am working with Penny to have a plan of action and determine when in our calendar that committee should form. More to come.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: submitted

Treasurer: Patti Aguard (Present via Zoom)

New Business:

[NCSC September Report](#) and [OTBP September Report](#)

- I am in Washington state for the foreseeable future and will attend all meetings virtually. Please call or text anytime if you need anything. While I am away if you have a check that needs to be written, please follow all of the same protocol but Penny (President) will be your primary check signer. If the check is over \$200, it will need to be signed by Penny and Stephanie (1st VP) or Allie (2nd VP, in the absence of the 1st VP) You can view the complete banking plan [here](#).
- We added Allie to the AmeriCu accounts on 10/3, and will wait to address KeyBank until I am back. All of the Treasurer binders and items are either with Penny and/or Stephanie, or in the cage. Photos have been sent to Cara (Property Manager) to make sure they are secure.
- I linked the KeyBank and AmeriCu NCSC Operating accounts online to make a direct transfer to have funds available in our AmeriCu account - this will be reflected in the October financial reports.

Old Business:

2022-2023 Taxes: - no update

- Still waiting on the IRS for approval to waive the \$602 in late fees

2024 State Tax: - no update

- February 2024 we underpaid on the quarterly tax by \$21.24, and owe \$121.24 in fees. Blackwell Bookkeeping filed paperwork to get the fee dismissed.

Vote Needed: Add \$120 to Marketing Budget to get us four emails with the Chamber of Commerce

Income: None

Expenses: None

Volunteer hours: 38 hours

Vote for adding \$120 to Marketing Budget

Moved by: Allie Iacovelli

Seconded: Stephanie Brady

All in favor: 14 votes (passed)

Community Outreach: Stefanie Brady (Stephanie Brady)

New Business:

- For November, we will not have a community outreach partner because of the Tree & Wreath Gala.
- Support for the NCO Mountain of Toys through sub-clubs: I propose gathering toys in a central location throughout the month of November and delivering them to the NCO academy on 5 December at 10:00 a.m..
- Discussion: (1) Where to gather toys? (2) How to deliver? (I can deliver along with anyone else who would like to drive)

Old Business:

For October, we have the Fort Drum Thrift Store, with emphasis on their Blessing Box, a free resource to combat food insecurity on Fort Drum.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 7 hours

Added Notes:

- *For NCO Mountain of Toys - new toys and unwrapped*

Donations Coordinator: Alyssa Faughnan (Not Present)

Did not receive a board report.

Historian: M.A Scott

New Business:

Will take pictures at the Murder Mystery Social.

Old Business:

I took pictures at an SFRG meeting for ODYD, Retiree Appreciation Day and Favorite Things Social.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 15 hrs 33 min

Hospitality: Brittany Young (Present via Zoom)

New Business:

October opportunity prizes: prize 1- Polish Pottery Pumpkin, prize 2- Cake Stand with a dozen Burrville cider mill donuts
Small business donations: Mona Alfaro-Wreath, Gift Card- bottle caps beverage center, coloring books- cake room coloring books, gift basket-illuminescence

Old Business: None

Vote Needed: None

Income: Will update at the board meeting after October social

Expenses: \$97 before purchasing donuts

Volunteer hours: 6 hours

Membership: Morgan Sims (Present via Zoom)

New Business:

We currently have 157 members! We have 5 male members now as well! I think most of them will be coming to the social this month so that is very exciting!

Old Business:

Retiree Appreciation Day went well. Most people we talked to there were from out of town but I feel like we talked to a few potential members.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 11 hours

Added Notes:

- *We are now at 158 members. (6 male members)*

ODYD: Tiff Gallo (Present)

New Business: None

Old Business:

ODYD Deployed 28 dresses and received 11 donations in the month of September.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 30 hours

Off The Beatin' Path Representative: (Board position open)

Property Manager: Cara Arterburn (Present)

New Business:

Reorganizing inventory:

- 1) New allocation of stock.
- 2) Take out/Return tote.
- 3) Ziplock Bags (Budget)

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: August - 8 hours, September - 10 hours , October - 16 hours

Publicity: Caitlin Lesco (Present)

Did not receive a board report.

Added Notes:

- *Merch orders are in - 22 orders total (7 non member orders)*
- *Name tags have been re-printed*

Reservations: Rachel Klahs (Present)

New Business:

Finished the collection for the upcoming social and opened the collection for opportunity prize tickets. Along with Penny and Allie, we decided to change the wording on event collections to emphasize that these are NCSC members only events and encourage people who might come across the events on social media to join as a member before purchasing a ticket. The collection for Tree and Wreath is open, and tickets may be purchased. I also started an ongoing spreadsheet document that we will use to track guests who attend a social without a membership so we can make sure that they do purchase a membership before attending another event.

Old Business:

September social and Flock the Yard collections are now closed.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 21 hours

Retiree Representative: Shelley Matthews (Present)

New Business:

- Tree & Wreath donations
 - Been out and about hustling donations from friends/acquaintances from local businesses but I could use some help on following up with a few places please : Coyote Moon Vineyards, Busted Grapes and Tug Hill Vineyards.

Old Business:

- Members' Night Out in Sackets Harbor
 - A fun-filled shopping and eating experience in Sackets Harbor!
Wednesday, October 16, 5-8pm
Sip and Shop with Market on Main from 5-6pm
Wine Wednesday and Dinner at Goodfellows 6-8pm
 - Special Note: Please bring cash for Goodfellows as they do not split checks. Also, we encourage carpooling and identifying a designated driver.
 - Kelly Clark from Market on Main will have some sort of adult beverage to share and will do some sort of progressive percentage off or buy a certain gift card amount and get something back or 10% coupon.

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 16 hours (from September 15 to October 12)

Added Notes:

- *Car fresheners does not do donations anymore*
- *Kelly Clark from Market on Main will have light snacks/drinks and a free giveaway*

Retiree Representative: Kelly Bice (Not Present)

Did not receive a board report.

Scholarships: Brianna Van Matre (Present)

Did not receive a board report.

Added Notes:

- *Had a meeting last month.*

- *Applications: February 1-March 31*
- *Ceremony date: At Chapel, 3rd or 4th of May*

Social: Rayna Gossett (Present)

New Business: Sub club events have had REALLY great attendance and lots of talk about feeling welcome. Sub-Club leads are rocking it! Cooking club is still looking for help if you hear of anyone wanting to help. The girl who reached out and was interested keeps ghosting me so that is not going to work. Here is the schedule for the next few months.

OCTOBER

18th-Cooking club
 19th-SOCIAL 6-9
 21st- Outdoor Pursuits AM
 23rd- Game Club 6pm
 24th- Toddler club 10am
 24th- Book Club 7pm
 27th- Purple Pals Club

NOVEMBER

6th-Outdoor Pursuits AM
 7th -Beer Wine and Spirits 11am
 14th-Book/Craft Club collab 7pm
 15th- Toddler club 10am
 15th-Lunch Bunch 5:30 PM
 16th- Game Club 4pm
 17th- Purple Pals Club
 19th-Crafting Club 6pm
 23rd- Fundraiser PM
 24th-Book Club Movie
 25th- Book Club 7pm

DECEMBER

3rd- Outdoor Pursuits AM
 4th-Game Club 6pm
 5th- Toddler Club 10am
 9th-Book Club 11am
 11th- Social 11-1
 14th-Beer Wine & Spirits 3pm
 15th- Purple Pals Club
 17th-Crafting Club 6pm
 19th- Lunch bunch
 20th-Book Club 7pm

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: 12 hours

Volunteer Coordinator: Sarah Vanderleest (Not Present)

New Business:

- Continued with volunteer appreciation - Cait Lesco is our September volunteer of the month! Check out the Facebook page and the monthly newsletter to see her wonderful work within the club. All hours from the last board report have been entered into VMIS.
- Please don't forget to include your hours volunteered in your board report! I will manually put them into VMIS for you if you'd like.

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours: N/A

Blue Star Families Liaisons: Molly Culley & Sarah Staib (Present)

New Business: Meeting scheduled with BSF

Old Business: None

Vote Needed: N/A

Income: None

Expenses: None

Volunteer hours:

Added Notes:

- *Law office NYC will hold their meeting in November*

Meeting end: 10:47 a.m.