

# NCSC November Meeting Agenda

*Governing Board Meeting  
Wednesday, November 12, 2025*

*Meeting Called to Order: 9:45AM*

**Advisor: Sherri Naumann**

**Advisor: Jamye Gore**

**President: Alyssa Faughnan**

New Business:

- 1) Working with BSF for upcoming event
- 2) Old Business:
  - 1) Our target date for moving into the USO building is Jan 1. We will do the move in phases:
    - 1) set up new building (get rid of all unneeded furniture, clean, receive keys and license for use)
    - 2) move ODYD
    - 3) move cage (including getting rid of unneeded inventory and updating rental list.)

Income: N/A

Expenses: None

Volunteer hours: 40

*Added Notes: Discussed the coordination of how we will move everything over to the new location with minimal disruption.*

**1st Vice President: Allie Iacovelli**

New Business:

Flock the Yard

- We made \$80 in flocks during the 10/15-11/1 time frame. How do we want to go about this - a check made out directly to the Thrift Shop? Spend \$80 on food items and donate those? Stefanie, Patti, any thoughts?

North Country Gala

- Gala is rescheduled for 3/14/2026 at the Lincoln Loft. If you have solicited donations, please reach out to those businesses and let them know, and ask if they would be alright

with us holding their donation until the new date. Both the caterer and the auctioneer are notified and available on the new date.

- I reached out to the fundraising committee and let them know that the gala has been rescheduled and we will meet again in December to touch base.

Old Business: Chipotle fundraiser raised \$477!

Vote Needed: None

Income: \$80 from flock the yard

Expenses: N/A

Volunteer hours (only if you did not enter them into Vmis yourself): 30

*Added Notes: Discussed volunteer sign ups changing from the November date to the new March date for the Gala. We now have more time to collect donations and plan for the Gala. Please continue to solicit donations for the Gala. Donation letters will be updated with the new date and information. Patti can continue to store donations for others if needed. The winner of the Opportunity Prize Gala tickets from the October social was notified of the date change, and the tickets will be transferable to the new date. Flock the Yard fundraiser is now closed. We will donate the \$80 raised in the form of a check.*

## **2nd Vice President: Alissa Meshesha**

### New Business:

The October Harvest Hunt Social was a hit! We had great participation and received lots of positive feedback from attendees.

For new business, Alyssa reached out requesting that we hold off on advertising monthly socials until the appropriate forms are approved each month. That's perfectly fine; however, it may result in lower attendance for December's event. Since it's not a ticketed social, the impact should be minimal. I still recommend moving forward with hosting it at the Community Center, as Alyssa's home in the Richard Hills area isn't centrally located—especially with the ongoing construction on Lewis.

I don't have any additional updates for this month but will have more to share in early December.

### Old Business:

Vote Needed: N/A

Income: N/A

Expenses: \$0

Volunteer hours: 56 (for October)

*Added Notes: Sherri and Jamye's houses were also suggested as alternate locations for the December social. Lack of parking was also brought up as a concern. Alyssa will let MPs know about possible street parking for the event, and since this is an open house style, it might not be an issue. The social will be a cookie exchange and have hot chocolate. It will be easy for members to pop in and stay for however long they can. A Cheddar Up collection will still be*

*created for Opportunity Prize Tickets. When people come in and drop off their opportunity tickets, they will write their contact info on the tickets since they might not be there for the drawing. We are waiting on Community Center approval to submit the rest of the paperwork.*

## **Secretary: Rachel Klahs**

New Business: October social minutes will be voted on at the December social in the same way with the paper spreadsheet as last time. Please remember to send me your reports by Sunday before the monthly board meeting!

Old Business: None

Vote Needed: Approve last meeting's minutes

Income: None

Expenses: None

Volunteer Hours: 10

Vote: Approve last meeting's minutes

Move: Patti Agard

Second: Jenna Ladoucer

All in favor: 12 passed

*Added Notes: Going forward, agendas for the monthly meeting will be paperless.*

## **Publicity: Caitlin Lesco**

New Business:

- *Currently rotating social posts for general club info, sub-clubs and membership - what we are grateful for in November.* I will start pushing the Gala once we have confirmation on the new date as well as the December Social once we have approval.
- **I need all submissions for the December Newsletter no later than Nov. 15th\*\*** ●  
2TwentyTwo would like to host an event for us on either Friday, February 6th in the evening or Sunday, February 8th in the morning. It would be \$55/ea and include a group blowout experience with wash & signature blowout, complimentary scalp massage or steam add-on and either a mocktail or coffee bar plus goodie bags. Up to 20 ppl.
- **Stickers/Labels - (we ordered 300 of these for last year's Gala cupcakes)**
  - **3"x3" Circle or Die Cut - 100 \$80, 200 \$106, 300 \$130, 500 \$174, 1000 \$271**

Old Business:

- Patti sent me the list of vendors from the OTBP shop. I will be reaching out to them to see if we can get affiliate links for our website to be able to direct people to our site but order straight through them. Best case scenario we get a little kick back for the orders through our affiliate link. If that is not available I can still put those links on our site to be able to direct people where to shop.

Vote Needed: *Possibly to increase budget for the label stickers ?*

Income:N/A  
Expenses: N/A  
Volunteer hours: 29

Vote: Move to allocate the \$386.10 from the flyer printing costs to the \$103.84 currently allocated, making the new budget of \$489.94 for stickers.

Move: Patti Agard

Second: Kayla Geblein

All in favor: 12 (passed)

*Added Notes: For the spouses club event, we will first open it to the General Board, then Sub Club leads, and then general membership. It would be a board bonding experience. We discussed ordering new stickers for the BSF event and the Gala. It was proposed to move some funds allocated for flyers to ordering new stickers.*

## Parliamentarian: Stafanie Brady

New Business: none  
Old Business: none  
Vote Needed: none  
Income:N/A  
Expenses: none  
Volunteer hours:

## Treasurer: Patti Aguard

New Business:

- [October NCSC Finance Statement](#), [October OTBP Finance Statement](#)
- I have items that **need** signatures from Jodi, Alissa, Alyssa and Allie. If you are not at this meeting, I will need to set up a time with you this week get these signed.
- Closing OTBP:
  - I let our bookkeeper know about the vote to close.
  - The next steps (outlined by our governing documents + her guidance) are to close the OTBP bank account, transfer funds to our NCSC operating account.
  - Then alerting the IRS to the closure, our bookkeeper is aware of this form and can assist us.
  - We need to be diligent in tracking the amount transferred to the NCSC operating account + any funds made from liquidating assets and be sure they are all given to our scholarships and grants at the end of the year.
  - We are also confirming this with MWR + Garrison
  - I am scheduling time for Alyssa, Allie, Alissa and myself to go and close the account with AmeriCu.
- If you have any outstanding items that need reimbursed please get with me this week.

- If you have any checks that have not been deposited, please do so!

Old Business:

- Taxes 2022-2023
  - Back taxes were paid to the IRS. I will let you know if there are any updates

Vote Needed: None

Income: None

Expenses: None

Volunteer hours: October: 46 hours

*Added Notes: MWR and Garrison will be kept in the loop about OTBP closing and liquidation documentation. OTBP leftover inventory will be sold during the first part of December. Discussed how to host an event to do this. Options include hosting it at the new ODYD/former OTBP space, hosting it at the December social, or hosting it at a member's house. Alyssa F. will ask for guidance about the best way to do this.*

## **Blue Star Family Liaisons: Rachel McBride and Kayla Geblein**

New Business:

Sadly, Blue Star rejected our budget proposal for the “Dandelion Ball”. The committee is set to meet again in December, and will discuss and come up with a plan for moving forward with the event.

Blue Star Families received a grant to support military families facing food insecurity. They have asked NCSC to partner with them in distributing 250 Hello Fresh meals to the FD Community. This would likely take place off post at the Black River American Legion, and registration would be handled by BSF. Pending approval, this event would take place the first week of December.

Old Business:

Vote Needed:

Income: 0

Expenses: 0

Volunteer hours: Rachel: 6 / Kayla: 6

*Added Notes: We can still host the Dandelion Ball and charge for the tickets without the support of BSF. Kayla will circle back about sponsorship for the Ball. The Hello Fresh meals will be boxes of three meals for a family of two. We will advertise, people will register through the BSF website, and we will distribute the boxes. The date range will be Dec. 10, 11, or 12. We were offered to put NCSC stickers on the boxes.*

## **Community Outreach: Whitney McClure**

New Business: none

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours: 6 Hours

*Added Notes: House of the Good Shepherd has not responded about the December community outreach partnership. We are actively looking for a different partnership and considering the Thrift Shop holiday meals and Angel Tree program. A decision will be made before Thanksgiving. If people cannot attend the social, sub club leads could collect the donations.*

### **Donations Coordinator: Rachel Sipperly**

No Report Received

*Added Notes: Continuing to let everyone know of the new Gala date.*

### **Historian: Allie Skeens**

New Business: Just a reminder to urge sub club leads to take pictures and join the PhotoCircle.

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours: 10 hours

### **Hospitality: Brittany Young**

New Business: Opportunity ticket sales for October social:

- Expenses: \$60.59
- Opportunity Ticket Sales: \$182.90

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours:

*Added Notes: Opportunity Tickets will be sold for the December social. Continuing to solicit donations from small businesses for prizes. Discussed rules regarding not having alcohol present to include in opportunity prizes.*

### **Membership: Morgan Sims**

New Business:

- We have 170 members! That is 7 new members since our last meeting! 🎉

Old Business:

- I still have a couple tshirts from the open house.

Income: None

Expenses:

Volunteer hours (only if you did not enter them into Vmis yourself): 10

*Added Notes: 171 members as of this morning.*

## **ODYD: Jenna Ladouceur and Emily Buennemeyer**

Board Position: Operation Deploy Your Dress

New Business: Welcome Emily!! Our new co-chair for ODYD!!

I looked at the new space for ODYD where Off the Beaten Path was and I'm excited to make the move! I know we will need a whole team to help move dresses and everything for it, whenever we do move.

I switched to a monthly calendar for open hours, I think it will make things easier instead of week to week, anyone is welcome to stop in and hang out anytime we are open. Also thank you to everyone that has helped with special events last month and the ones for this month!

Old Business: We deployed 17 dresses for October and got 36 donations in! Please keep tagging ODYD in posts and just word of mouth! We are still looking for size 0/XS dresses and size 16/XL + dresses to stock up our inventory in those areas. As well as any accessories.

Special Events for November:

Thursday, November 20th 5:30-8:30pm- Whitney, Patti (and friend) Alyssa, Emily (maybe)

Friday, Nov 21st 5-8pm- Alyssa, Allie S

Saturday Nov 22nd 10am-12pm- Alyssa, Allie S, Rachel M

Vote Needed: None

Income: None

Expenses: None

Volunteer hours (only if you did not enter them into Vmis yourself) : 22 for me/ 4 for Emily

*Added notes: Totes or wardrobe boxes will be needed for moving, if anyone has extra to lend. Moving will occur between Nov. 30-Dec. 6 during the day, generally between 9am to 3pm. This will be posted on the Facebook page (and messaged to those not on Facebook separately). A monthly calendar of ODYD opening hours will be posted in order to plan ahead.*

### **Property Manager: Mona Alfaro**

New Business: none

Old Business: None

Vote Needed:None

Income:None

Expenses: none

Volunteer hours: 6 Hours

*Added Notes: More property was recently rented out and word is continuing to spread about our items available to rent.*

### **Reservations: Jodi Loblack**

New Business: N/A

Old Business: Closed out October's cheddar up and also transferred money made (\$601) to the bank account.

Vote Needed: None

Income: None

Expenses: None

Volunteer hours (only if you did not enter them into Vmis yourself): 15hrs

### **Retiree Representative: Shelly Matthews**

New Business:

Found a photographer willing to donate his time for the gala (retired Veteran Eugene Burt at HotShot Photography). He is tracking the postponement of the gala and along with taking photos at gala will also be making a donation of 3 30-60 minute photo sessions plus 5 digital photos.

Old Business:

Met my monthly goal for donation collections for the gala. No significant changes, major issues, or new decisions required.

Income:

Expenses:

Volunteer hours : 10 hours

### **Scholarships: Lindsey Wencil**

New Business:

- Patti helped facilitate a discussion with the bookkeeper regarding potential limitations on combining our finances with the Thrift Shop for our scholarships and grants.
  - There are several points that will need to be clarified but otherwise should work fine if we choose to move forward this way.

- o We will need to meet with the Thrift Shop board scholarship chair and their finance chair.
  - There is a meeting that Alyssa is assisting in setting up but this would be beneficial to include our finance / treasurer chairs in as well.

Old Business: n/a

Vote Needed: N/A

Income: N/A

Expenses: None

Volunteer hours: 1.5

*Added Notes: Committee meeting Nov. 24 at 6PM.*

## **Social: Margaret Ann Scott**

New Business:

- I will be meeting with Alyssa and the new co social chair Thursday this week coming up.
- The toddler club is now run by only Kaydence.
- Nov 7-Book club
- Nov 8-Toddler
- Nov 12-Game
- Nov 14-collab cooking and Munch bunch
- Nov 20-Fit and Fab
- Nov 21-Music
- \*Every Friday outdoor pursuits walk @9:30
  - No big event this month
- Dec 4-Fit and Fab
- Dec 5-Cooking
- Dec 6-BWS
- Dec 9-Craft
- Dec 10-Game
- Dec 12-Book
- Dec 13-Toddler
- \*Every Friday outdoor pursuits walk @9:30
- TBD-Music, outdoor pursuits, munch bunch

Old Business:

- I will continue to approve new members.

Vote Needed:

Income:N/A

Expenses: none

## **Volunteer Coordinator: Sarah Vanderleest**

New Business: Regarding hours in VMIS, I have 3 updates:

1. Please don't forget to include your hours volunteered in your board report. I will manually put them into VMIS for you!
2. All hours and positions are up to date! Everyone did a great job getting hours in for October :)

Old Business: N/A

Vote Needed: N/A

Income: None

Expenses: N/A

Volunteer hours: N/A

*Meeting End Time: 10:54AM*