

# NCSC February Meeting Agenda

*Governing Board Meeting  
Wednesday, February 12, 2025*

Meeting Called to Order: 9:38

**Advisor: Sherri Naumann (Not present)**

**Advisor: Jamye Gore (Not present)**

**President: Penny Ezell (Not present)**

New Business:

**Blue Star Families-** Consuela reached out about an event they will be hosting on October 10, 2025 for all Fort Drum families. They are renting out the whole venue at Old McDonald's Farm. It will hold 800 participants. She wanted to know if we would like to have an NCSC table there to promote our membership. She also wanted to see how we wanted to help in other ways.

I reminded her our board year runs June 1 to May 31, so there will be a new board in place, but, that I would definitely bring it up at our board meeting so those that will be here next year have a heads up and can keep it on their calendars. I think the table, at the least, would be an excellent idea and anything else could be something Blue Star Liaisons could work on in the new boardyear, if it works in schedules, etc.

**Volunteer of the Quarter Ceremony-** February 21st at the Peak 1:00 pm. Please come support Cait, if your schedule allows!

MA is also receiving recognition from her SFRG, so we want to support her too!!

So proud of both of these board members and all they do for our Fort Drum Community!! Thank you to both Cait and MA for being such great examples of our organization!

**Snow Removal Project with Laura Myer:** Laura and I have been discussing ways to help spouses on post with snow removal who may need help for a variety of reasons (deployed spouse with littles, deployed spouse with special needs, etc). They have been discussing this for

months/years and I was trying to help create a solution because it is always said that neighbors need to help neighbors. I saw this post from a neighborhood somewhere else and thought maybe it could be a possibility here. Laura has talked to Col Myer and Housing and knows all the ends and outs on how we might be able to get this off the ground for years to come. Just would like to see if there are board members who would like to be on a committee to help work out all the details to submit to Garrison and Housing. Laura and I would be leading the committee. Anyone interested? Please text me and let me know if you would like to help with this committee. I will be getting with Laura this week for us to meet in the coming weeks.



**Valentine Love for Board Members with Deployed Spouses:**

I just wanted to give each of you a small Valentine “happy” to help you through this holiday! I know it is hard to have your loved one away on Valentine’s Day! Just want each of you to know you are loved and thought of this Valentine’s Day! Wish I was there today to give each of you a hug! -Penny Thanks Nicole and Stephanie for passing these out!

**End of Year Board Party:** Save the Date, Wednesday, May 21st, Shelly’s home in Sackets

Old Business:

Vote Needed:

Income: None

Expenses: \$146.87 End of the Year Board gifts

\$123.18 Volunteer of the Months and Quarter Recognition Gifts

Volunteer hours: Added in VMIS

**1st Vice President: Stephanie Spika Hickey (Present)**

New Business:

- I have an application in with Chipotle for a fundraiser. We would keep 25%. The soonest opening they have is in May, should we be approved. Red Robin is not an option as they only partner with 501(c)3 organizations. If anyone has another restaurant they think we should partner with, please let me know!
- We will most likely do Flock the Yard again this spring, when the snow goes away.

Old Business:

Vote Needed:

Income: None

Expenses:

Volunteer hours: 8

*Added Notes:*

- *Earliest fundraiser can be in May for Chipotle, Steph will send in tax docs and work on*
- *Steph to check with Chick-fil-a to see if they do this fundraising program too*

**2nd Vice President: Allie Iacovelli (Present)**

New Business: Getting ready for February social! I’ll be making a volunteer sign up this weekend but currently dealing with a sick kiddo. We have 35 folks coming, which is what I would normally expect for a winter event, not the 50 we had last month! We will have friendship bracelet making and will be watching 13 going on 30 in the background with a spread of classic slumber party treats from 24 Carrots (the October social girl). I know Nicole wants to speak, does anyone else need to? As always any help during set up or break down is deeply appreciated.

Are we getting those valentines from DAR or no? This is I guess a Penny question, but on the chance they got sent to the PO Box wanted to ask here.

Agenda is as follows -

6PM - welcome and mingle

6:20 - Guest speaker and club business

- Nicole speaking about board positions and constitution
- Outreach guest speaker

6:30 - movie on, time to grab food and hang out!

6:45 - Get your tickets in, snack, friendship bracelet making, general fun times

7:45 - Opportunity prize drawing

8 - Bye!

Old Business: Thanks for all your help with the Luau! Special shout out Shelly - the food was absolutely insane. We had an amazing turnout for it being January and having to reschedule!!! What a great way to kick off 2025.

Vote Needed: None

Income: None

Expenses: \$143.74 for decor and activities, I expect \$595 on food but am waiting for the invoice.

Volunteer hours: 15.5

*Added Notes:*

- *Palentine's social is being rescheduled to Tuesday the 18th because of weather advisory*
- *Tickets will reopen until 11:59pm tonight for people who can go with it being moved*
- *Allie will refund tickets since food has not been purchased yet*
- *Allie will mention at social about looking for volunteers for ODYD*

**Corresponding Secretary: Brittany Ferguson (Present via zoom)**

- Board Report not recieved

**Recording Secretary: Raynalin Gossett (Present)**

New Business:

Old Business:

Vote Needed: January Meeting Minutes

Income: None

Expenses:

Volunteer hours: 17

Vote: January Meeting Minutes

Moved by: Stefanie Brady

Seconded: Allie Iacovelli

All in favor: 12 (passed)

## Parliamentarian: Nicole Lockhart (Present)

New Business:

**Revision meeting:** It was on January 23rd and lasted 3.5 hours where we combed through our governing documents. I have provided both documents with all edits highlighted in yellow. Please note that any bulleted items that are removed will adjust any bullets accordingly.

The following members were in attendance: Patti Agard, Allie Iacovelli, Darien Cain, Lindsey Wencil, M.A. Scott, Jamye Gore, Cara Arterburn, Shelly Matthews, Brandy Cary, Brittany Ferguson, Penny Ezell, and Nicole Lockhart

Old Business:

[2025-2026 NCSC Board Intentions Survey](#): Please fill out this survey about your intentions for volunteering next year. This helps us see where we need to recruit in the coming weeks. If you have any questions about a job, or stepping onto the executive board, please reach out and ask all the questions!

**AARs (After Action Reports):** AARs should include what you did. How it went. Any suggestions for next time. These are important for future NCSC boards. I would suggest when you are submitting your board report to update your AAR at the same time.

Vote Needed: To approve the Constitution and By-Laws revisions for a general membership vote  
Income:

Expenses:

Volunteer hours: 30 hours

Vote: To approve the Constitution and By-Laws revisions for a general membership vote

Moved by: Patti Agard

Seconded: Stephanie Hickey

All in favor: 12 (passed)

*Added Notes*

- *AAR template to go out*

### **Treasurer: Patti Agard (Present)**

New Business: [NCSC January Report](#) and [OTBP January Report](#)

Huge shout out to Penny, Stephanie and Allie for taking over check writing for me while I was away. Thank you everyone for your support (both at the club level, and as such kind giving people!) while I was spending time with my family.

I will be taking over check writing again, and will do a complete audit of all expenses to make sure we are not missing any receipts, forms or other documents. I will be reaching out to you individually if I need something.

Please deposit any outstanding checks you have from NCSC.

Old Business:

Budget Revision - All revisions we proposed during our last meeting were okayed by the budget committee, we added an additional \$200 for a general ink and paper fund for the club.

Vote: None

Income: None

Expenses: None

Volunteer hours: January - 19 hours

### **Blue Star Family Liaisons: Molly Culley and Sarah Staib (Molly Present, Sarah not present)**

- Did not receive board report

*Added Notes:*

- *March 4th is the next Coffee Connect which will be a story time theme at 10am*
- *Kelly Bice asked for Blue Star Liaisons to have a Blue Star Families table at Spouse's Connection starting in March and they accepted*

### **Community Outreach: Stefanie Brady (Present)**

New Business:

For February we are inviting the volunteer representative from Samaritan Hospital and the Victim Assistance Center. VAC has just shared that they are a team of three who would like to attend.

I need to leave early from the social this month and am looking for a couple volunteers to escort/chat with our guest from 6:30- end of event.

For March, we have invited the Watertown Urban Mission.

The Grant window has opened and we have received 3 applications so far. It was shared at the CIE this month, and will be again next month before the window closes on the 24th. The committee has all necessary members now and will meet on 7 April to review applications.

Old Business: Partnership with the Salvation Army Warming Center went well, and they appreciated our donations. I'll be dropping off any additional donations tomorrow (Thursday 13th). I've talked with two people from the Fort Drum Community who are starting to volunteer with the Salvation Army!

Vote Needed: None

Income: None

Expenses: None

Volunteer hours: 34

*Added Notes:*

- *Samaritan Hospital rep cannot make the February social but is coming to the March social now*
- *Stefanie can't make it the rescheduled social and looking for someone to meet the Victim Assistance Volunteers at the gate and make them feel welcome on 2/18*
- *Stefanie invited The Urban Mission to the March social but unsure if they are coming yet (working on)*
- *There were 2 meetings of the grants committee scheduled, they no longer need the first meeting so they are just going to have the second one (when we judge) April 7 at 6pm*

### **Donations Coordinator: Alyssa Faughnan (Not present)**

- Board Report not recieved

### **Historian: M.A Scott (Present)**

New Business: Will take pictures at the Palentines Social

Old Business:

Vote Needed:

Income: None

Expenses:

Volunteer hours: 16



### **Hospitality: Brittany Young (Not Present)**

New Business:

Old Business:

Vote Needed:

Income: \$175

Expenses: \$142.54

Profit: \$136.14

Volunteer hours: 6

### **Membership: Morgan Sims (Not present)**

New Business: We currently have 209 member! Thank you to everyone who rallied together with me to meet our goal! WE DID IT!

Old Business: I have ordered our new pins and I have my fingers crossed they will be here at the end of this month.

Vote Needed:

Income: None

Expenses: None

Volunteer hours: 10

### **ODYD: Tiff Gallo (Present)**

New Business: I'm working on finding a new location, or possibly a couple, on Main Post for the ODYD donations box that once sat outside Off the Beaten Path. My current ideas are the Family Resource Center, Robert C. McEwen Library, Main Post Chapel and the Post Office.

Old Business: I'm in discussions with Cait, our marketing whiz, to start the online recruiting of volunteers this week, as well as some Q&A posts to get a stronger Social Media presence.

ODYD Deployed 7 dresses and received 15 donations in the month of January. January is always a slow month.

Vote Needed:

Income: None

Expenses:

Volunteer hours: 34

### **Off The Beatin' Path Representative: (Board position open)**

### Property Manager: Cara Arterburn (Present via zoom)

New Business: Photo catalog is being updated. I am busy with printing it.

Old Business:

Vote Needed:

Income: None

Expenses:

Volunteer hours: 21

*Added notes:*

- *Everything is up to date with catalog and it is being printed by Tiff*
- *Cara will print labels*

### Publicity: Caitlin Lesco (Present)

New Business: Website updates, social media updates, promoting half-off membership, scholarships & grants, February Newsletter, February social, sub-club events, re-opening merch store

Old Business:

Vote Needed: N/A

Income: None

Expenses: \$38.34 (sub clubs)

Volunteer hours 27

*Added Notes:*

- *Cait will post about the social change*
- *Merch closes at midnight tomorrow*

### Reservations: Rachel Klahs (Not present)

New Business: Cheddar Up collection for Palentine's is closed for event ticket sales, but still open for opportunity ticket sales. We have 35 ticket sales for the event.

Old Business: Closed collection for the January social.

Stats for January social:

RSVP Ticket sales: \$605

55 Tickets Total

5 Codes Used

8 Guest Tickets

Opportunity Ticket sales: \$175

Vote Needed: None  
Income: None  
Expenses: None  
Volunteer hours: 15

*Added Notes:*

- *Rachel will open up tickets for Palentine's until 11:59pm tonight*

**Retiree Representative: Shelly Matthews & Kelly Bice (Shelly Present, Kelly not present)**

New Business:  
Old Business: Shelly cooked for January social "Beat the Blues Luau"  
Vote Needed:  
Income: None  
Expenses: \$328.16 total food cost for luau  
Volunteer hours: 16 (Shelly)

**Scholarships: Brianna Van Matre (Not present)**

- Board Report not recieved

**Social: Angelica Hogan (Present)**

New Business: Sub club events are still going well. Still seeing new faces, excited for reaching the goal for the year! Just took over as social chair, the Facebook approvals are have been steady. Hoping to attend many more events this month.

Old Business:  
Vote Needed: N/A  
Income: None  
Expenses:  
Volunteer hours 3

**Volunteer Coordinator: Sarah Vanderleest (Not present)**

- Board Report not received

*Added Notes:*

- *Volunteer of the month is Cara! Yay!*

Meeting Adjourned: 10:09

